

ROCKINGHAM CASTLE
HAZARD INFORMATION SHEET
ARRIVAL & DEPARTURE

Hazard	Where Encountered	Effects	Period Of Use Exposure	Current Safety Measures	Potential For Harm Severity	Probability Of Occurrence	Risk	Further action
Estate roads	Outside Towers.	Physical injury.	When embarking/ disembarking from buses/cars.	Children are told of danger and escorted to the archway by teachers.	High	Low	Med	Ensure teachers make children aware of danger and supervise.
Cattle grid	On castle drive.	Physical injury.	When entering/leaving castle grounds.	Sign asking for visitors to use gate to the side.	Low	Low	Low	Ask children to use side gate and are supervised by teachers whilst entering castle grounds.
Outside steps, including terrace steps	Throughout castle grounds, gardens, woodland walk and entering castle.	Physical injury.	Throughout the visit.	Verbal warning to children of slippery/uneven steps. Hand rails.	Med	Med	Med	Ensure children are warned of slippery/uneven and un-obvious steps. Teachers to supervise.
Walls	Throughout the gardens/ grounds.	Physical injury.	Throughout visit.	Children asked not to climb on top of walls.	Med	Med	Low	Teachers to warn & supervise.
Hot water	WCs (male and female).	Scalding.	When using the WCs.	Verbal warning by teachers.	Med	Med	Med	Teachers to warn & supervise children.

Signed: Dated:

ROCKINGHAM CASTLE
HAZARD INFORMATION SHEET
GARDENS & GROUNDS

Hazard	Where Encountered	Effects	Period Of Use Exposure	Current Safety Measures	Potential For Harm Severity	Probability Of Occurrence	Risk	Further action
Ponds, water features	Wild Garden.	Drowning, exposure to wet/cold.	During walk in Wild Garden.	Children instructed not to go near edge of pond.	High	Med	Med	Teaching staff to be aware.
Wild Garden tracks and paths	Wild Garden.	Physical injury.	During walk in Wild Garden.	Children advised by teacher to be careful.	Low	Med	Low	Ensure children are warned of dangers and stick to paths.
Formal garden gravel paths	Terrace, Cross & Rose Garden.	Physical injury.	During walk in garden.	Children advised by teacher to be careful.	Low	Low	Low	Teachers to warn & supervise children.
Drain inspection grids	Castle Courtyard.	Physical injury.	In Courtyard.	None	Low	Low	Low	Children to be asked not to walk over grid.
Garden equipment, machinery	Castle Grounds, Wild Garden, Terrace, Cross & Rose Garden.	Physical injury, mainly to limbs.	During visit.	Castle staff avoid working in the areas mentioned with machinery during school visits.	High	Low	Low	Avoid leaving machinery/tools unattended during school visits. If work is unavoidable, ensure children are supervised at all times.
Yew and laurel berries, fungi	Wild Garden.	Poisoning.	During walk in garden.	None	Med	Low	Low	Teachers to supervise & ask children not to eat/touch berries/fungi.

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ROCKINGHAM CASTLE
HAZARD INFORMATION SHEET
CASTLE TOUR

Hazard	Where Encountered	Effects	Period Of Use Exposure	Current Safety Measures	Potential For Harm Severity	Probability Of Occurrence	Risk	Further action
Electrical Cables	Throughout the Castle.	Physical Injury		Cables never to left unattended.	Med	Med	Med	No cables in the house during tours.
Heaters, Appliances, Tools	Throughout The Castle.	Physical Injury.	During Tour of Castle.	None	Med	Med	Med	Use of appliances, tools and heaters should be avoided during tours. Children supervised at all times.
Flagged Floors	Throughout The Castle.	Physical Injury.	During Tour of Castle.	None	Med	Med	Med	Signs should be visible if flags are known to slippery/uneven. Children should be made aware of hazards. Cleaning of flags should be avoided immediately prior to tours.
Steps, Staircases,	Throughout.	Physical Injury.	Throughout the Tour.	Signs To warn children of slippery uneven steps.	Med	Med	Med	Ensure children are warned of slippery/uneven and un-obvious steps, thresholds. Banisters to be checked & maintained so that they are safe to use.
Carpets, Rugs	Throughout The Castle.	Physical Injury.	Physical injury.	None	Low	Low	Low	Children should be made aware of hazards.
Spiral stairs	Salvins Tower.	Physical Injury.	Salvins Tower only.	Hand rail. Sign and limited number on the stairs at any one time.	Med	Med	Med	Children should be made aware of hazards and supervised by teachers.
Roof of Salvins Tower	Salvins Tower.	Physical Injury.	At end of tour.	None	High	Low	Low	Children must be supervised by teaching staff.

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